



9 October 2018

Dear Shareholder

Shareholder Communications

The majority of shareholders choose to receive Annual Reports and Notices of meetings electronically. This has a number of advantages for the Company and its shareholders. It increases the speed of communication, saves you time and reduces print and distribution costs and our impact on the environment.

Company law requires that the Company asks shareholders to consent to the receipt of communications electronically and via a website*. Please note that if you consent to website publication you will continue to be notified in writing and through the release of an announcement on the London Stock Exchange each time the Company places a statutory communication on the website. Annual Reports and other documents which are required to be sent to shareholders ('shareholder information') are published on our website at **www.craneware.com/investors** If you consent, the website will be the way in which you access all future shareholder information.

Please note that you still have the right to request hard copies of shareholder information at no charge.

- If you would like to receive notifications by email, you can register your email address via the Share Portal www.signalshares.com or complete and sign the enclosed form by ticking option (a) and return it to the Freepost address on the form
- If you would like to receive shareholder information by means of a website, there is nothing more you need to do. You will be notified by post when shareholder information has been placed on the website.
- If you would like to receive shareholder information in hard copy form, you can register your request via the Share Portal www.signalshares.com or complete and sign the enclosed form by ticking option (b) and return it to the Freepost address on the form.

Please note that if you hold your shares corporately or in a CREST account, you are not able to use the Share Portal to inform us of your preferred method of communication and should instead complete and return the enclosed form.

If we do not receive a reply from you within 28 days of the date of dispatch of this letter, you will be deemed to have consented to website publication of shareholder information and you will not receive hard copies of shareholder information in the post.

Yours faithfully,

Craig Preston
Company Secretary
Craneware plc

**The Company reserves the right to send hard copy documents to shareholders where, for example, overseas securities laws do not permit electronic communication or in other circumstances where the Company considers that electronic delivery may not be appropriate.*



Craneware plc
Shareholder Communications Form
 9 October 2018

Please note that if you do not complete and return this form within 28 days of the date of dispatch of this form, you will be deemed to have consented to the receipt of shareholder documentation via a website.

Please write in **BLOCK CAPITALS**.

<i>Please tick one of the boxes below to select 'Option (a)' or 'Option (b)'</i>	
Option (a) <input type="checkbox"/> I would like to receive all shareholder communications by email	Option (b) <input type="checkbox"/> I would like to receive printed copies of all shareholder communications
Full Name of Shareholder and any designation:	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms
Investor code (IVC):	
Full address:	
Email address:	
Signature(s) (please see note below):	Signature 1st Holder: Signature 2nd Holder:..... Signature 3rd Holder:..... Signature 4th Holder:.....
Date:	

Please return the completed form to: FREEPOST SAS, 34 Beckenham Road, BR3 9ZA
 (no stamp or further address detail is required).

Note:
 All joint holders must sign this form. In the case of a company this form must be executed in accordance with Sections 43 - 48 of the Companies Act 2006 or signed on its behalf by a duly authorised officer.